



Meeting: BOARD MEETING
Date & Time: Tuesday 28 May 2019 at 5:30pm
Venue: 51 North Bridge Street, Hawick

Present: David Gordon (Chair)
Ronnie Dumma
Eileen Frame
Rita Stenhouse
Christine Stewart
Garyth Thomas
George Young

In Attendance: Fraser Kelly (Chief Executive) (CEO)
Reuben Basak (Finance Manager) (FM)
Joyce Wright (Executive Assistant - HR) (EA)
Carole Yallop (Property Services Manager)
Margaret Hogg (Business Support Manager)

Before commencing the business of the evening the Chair wished to minute the Board's congratulations to our joiner Connor Brunton, who has been appointed Hawick Cornet for 2019.

1. Apologies

There were apologies received from Directors Ray Sneddon and Billy Robson and from Gregor Booth (Operations Director) and June Wilson (Executive Assistant – Governance).

2. Declarations of Interest

There were no declarations of interest submitted.

3. Annual Return on the Charter (ARC) and the Energy Efficient Standard for Social Housing (EESH) Return

The Chair welcomed Margaret Hogg, Business Support Manager and Carole Yallop, Property Services Manager to the meeting.

Annual Return on the Charter

The BSM gave a synopsis of our Annual Return on the Charter (ARC) statistics and it was agreed that overall performance is good; we have high satisfaction levels with our Repairs and Maintenance service; we are well on our way to achieve EESH compliance within timescales set and we have a healthy housing list.

EESH

The PSM provided an overview of the EESH statistics and in her summary advised the Board that although costs had been slightly over-budget this was considered a good use of resources and had made a positive impact. PSM advised that going forwards it is our

intention to focus on the more complex properties which are likely to require more expensive solutions to bring them up to EESSH and we will look to source grant funding where possible, no grant funding having been secured the previous year.

4. Minutes of Previous Meeting – 30th April 2019

The Minutes of the Meeting held on Tuesday 30th April 2019 were approved and signed by the Chair and Company Secretary as being an accurate record of the meeting.

5. Board Action Point Tracker

The Board Members noted the Action Point Tracker.

6. Chair's Items

None to report.

7. Chief Executive's Items

The CEO spoke to the report covering:

- Eildon Housing Association – 5 Year Strategy
- Succession Planning – Recruitment of Board Member
- South of Scotland Economic Partnership

There are 28 events programmed to take place across the Scottish Borders. CEO invited Board Members to consider these events and advise if they wish to attend.

8. Performance Reports – April 2019

The Performance Reports were discussed and noted.

9. Review of Policies/Plans & Strategies

The Board Members were asked to approve the following documents:

- Compensation Scheme Policy
- Adaptations Policy
- Asset Management Strategy 2016-21 update
- Value for Money Strategy

The Board Members approved the documents above.

10. Request to Purchase Land

- The Board Members noted the report and agreed to the sale of area of land at Oakfield Court, Kelso
- The area of land sold is not to extend beyond the building line of the adjacent Oakfield Court property

- The area of land sold is to be used as garden ground only
- Reasonable access to the area must be given to the owner of the hedge which lies adjacent to the area of land to be sold
- All costs in processing the sale e.g. District Valuer fees and solicitors fees must be met by the purchaser
- The area of land to be sold at the price advised by the District Valuer

The Board approved the sale of this land subject to the aforementioned conditions.

11. Upper Langlee - Update

The Board Members noted the update report provided on Upper Langlee, Galashiels.

12. Minutes of Committee Meetings

There have been no other meetings since the last Board Meeting.

13. Equality Impact Assessment

During discussion of the foregoing agenda items no equality issues were identified.

14. Risk Assessment

During discussion of the foregoing agenda items no further risk assessments were identified.

15. Communications to Stakeholders

During discussion of the foregoing agenda items the following item was identified for communication:

- ARC statistics to be reported to tenants.

22. For Information

These items were circulated for information purposes only, and are not for discussion:

- Code of Conduct and Declaration of Interest forms sent via post 25.4.19 for completion and return – all forms have been received.
- LAWmail – April 2019 via email 01.05.19.

23. Date of Next Meeting

Tuesday 25th June 2019.