

June Wilson
Executive Assistant



Board Meeting

Tuesday 24 September 2019 at 6:00pm
(following AGM)

51 North Bridge Street, Hawick TD9 9PX

AGENDA

(Light Refreshments available from 5:00pm)

Item	Description	Approval/Noting
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of previous Board Meeting and matters arising (25 June 2019)	Approval
4.	Board Action Point Tracker	Noting
5.	Notes from Strategy Session (20 August 2019) <ul style="list-style-type: none"> • Action Plan - Draft 	Noting
6.	Upper Langlee: <ul style="list-style-type: none"> i. Purchase of Properties ii. Development Opportunity iii. Communications Strategy for the Regeneration of Upper Langlee iv. Phase 1 - Owners 	Approval Approval Approval Approval
7.	Award of Scottish Borders Council Repairs and Maintenance Contract	Approval
8.	Mid Year Review of KPI's	Approval
9.	Ratification of Board Approvals: <ul style="list-style-type: none"> i. Local Lettings Plan ii. Upper Langlee – Phase 1 - External Refurbishment iii. Application to Decarbonisation Fund 2 	Approval
10.	Review of Policies/Plans & Strategies: <ul style="list-style-type: none"> i. Annual Gas Safety Check Policy ii. Asbestos Management Policy iii. Contractors Selection and Appointment Policy iv. EPB Policy v. Health & Safety Policy (Statement) vi. No smoking Policy vii. Succession Policy 	Approval Approval Approval Approval Approval Approval Approval
11.	Scottish Social Housing Charter (SSHC): National Headline Analysis and Landlord Reports	Noting

12.	Performance Reports • August 2019	Noting
13.	EPB Approval i. Granting of Tenancy (Garage) ii. Granting of Employment	Approval
14.	Chairs Items	Noting
15.	Chief Executives Items • Scottish Government's Programme for Scotland 2019/20	Noting
16.	<u>Minutes of Committee Meetings</u> None	Noting
17.	<u>Equality Impact Assessment</u> Consideration of any potential Equality Impact issues resulting from discussions during the meeting	
18.	<u>Risk Assessment</u> Consideration of any potential risks resulting from discussions during the meeting	
19.	<u>Communications to Stakeholders</u> Consideration of any issues arising during discussions which need to be communicated to staff/stakeholders	
20.	<u>Notifiable Events</u> Consideration of any issues arising during discussions which need to be notified to the SHR	
21.	<u>For Information</u> These items are circulated for information purposes only, and are not for discussion: • LAWmail – August 2019 via email 02.09.19. • Performance Reports for June, July and Apr-June 2019 • CIH Housing Festival Conference 2020 details	
22.	<u>Date of Next Meetings:</u> Tuesday 8 th October 2019 – Development Session 2.00pm – 7.00pm Tuesday 29 th October 2019 – Board Meeting	

REMINDERS

SWIPE OUT

Please remember to swipe out when leaving the building, this is part of our fire alarm recording procedure and is very important that it is recorded that people enter and leave the building. Thank You.

EXPENSES

Quarter 2 (July – September 2019) expenses due in to Finance by no later than 20th October 2019.