

Board Meeting

Tuesday 28 January 2020 at 5:30pm

51 North Bridge Street, Hawick TD9 9PX

AGENDA

(Light Refreshments available from 5:00pm)

HAPPY NEW YEAR		
Item	Description	Approval/Noting
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of previous Board Meetings and matters arising (3 December 2019)	Approval
4.	Board Action Point Tracker	Noting
5.	Upper Langlee: a) Update b) Use of Ark Consultancy	Approval Approval
6.	Rent and Service Charge Increases from 6 April 2020	Approval
7.	Planned Maintenance Programme 2020/21	Approval
8.	Cyclical Maintenance Programme 2020/21	Approval
9.	Arrears Management – Mobysoft Software Package	Approval
10.	AICC Terms of Reference – Scrutiny Role	Approval
11.	Review of Policies: a) Environmental Policy Statement b) Board Membership and Recruitment Policy c) Whistleblowing Policy	Approval Approval Approval
12.	Learning Outcomes from Tenant Repair	Noting
13.	Performance Reports a) Monthly – November & December 2019 b) Quarterly – October – December 2019	Noting
14.	Chairs Items	Noting
15.	Chief Executives Items	Noting
16.	<u>Minutes of Committee Meetings</u> None	Noting

17.	<u>Equality Impact Assessment</u> Consideration of any potential Equality Impact issues resulting from discussions during the meeting	
18.	<u>Risk Assessment</u> Consideration of any potential risks resulting from discussions during the meeting	
19.	<u>Communications to Stakeholders</u> Consideration of any issues arising during discussions which need to be communicated to staff/stakeholders	
20.	<u>Notifiable Events</u> Consideration of any issues arising during discussions which need to be notified to Statutory/Strategic partners	
21.	<u>For Information</u> These items are circulated for information purposes only, and are not for discussion: <ul style="list-style-type: none"> • LAWmail – sent via email on 3.1.20. • Expenses Reminder – sent via email on 15.1.20 	
22.	<u>Date of Next Meeting:</u> Tuesday 25 th February 2019	
REMINDER		
SWIPE OUT Please remember to swipe out when leaving the building, this is part of our fire alarm recording procedure and is very important that it is recorded that people enter and leave the building. Thank You.		