



Meeting: BOARD MEETING

Date & Time: Wednesday 14 July 2021 at 11:00am

Venue: Virtual via Microsoft Teams Conference Call

Present: David Gordon (Chair) (DG)
Ronnie Dumma (Board Member) (RD)

In Attendance: Fraser Kelly (Chief Executive/Company Secretary) (CEO)
June Wilson (Executive Assistant) (EA) (Minute Secretary)

At the Board meeting of 29.6.21 delegated responsibility was given by the Board Members attending to allow the report addressed at this meeting to be discussed by the Chair and 1 other Board Member (RD) to allow the appointment of such Consultant to be put in place at the earliest convenience.

All Board Members have received the Board Report prior to this meeting and had the opportunity to raise questions on anything contained in the report. These queries and comments were submitted to Stephen Daniels from Langmuir and Hay who subsequently answered the questions and queries and returned to the CEO for these to be referred to at this meeting.


1. Apologies

There were no apologies received.

2. Declarations of Interest

There were no declarations of interest received.

3.	Appointment of Consultants - Utilities
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	Report to: Waverley Housing Board 14th July 2021	Item No: 3
Title:	Appointment of Consultant - Utilities	
Date:	7 July 2021	
Responsible Person:	Operations Director	
This report is for:	APPROVAL	

PURPOSE & SUMMARY

To provide Board Members with an update on the planning for a new utilities infrastructure as part of the estate regeneration plans for Upper Langlee, Galashiels and issues currently being faced.

RECOMMENDATION

Board Members are requested to note the contents of this report and to approve the appointment of the preferred consultant to progress the procurement of a multi-utility contractor to undertake disconnections, diversions and new connections of water, gas and electric services as required.

IMPLICATIONS

Legal Requirements:

All necessary legal requirements have been complied with in reaching the recommendations included in the report.

Financial Implications:

The financial implications are included in Paragraph 5 of the report.

Legislative/Regulatory or Companies Act Requirements:

Where necessary, relevant legislation, regulatory provisions or companies act requirements are referenced in the report.

Staffing: No significant impact upon staff.

Risk Assessment:

This recommendation relates to an existing risk within the Waverley Housing Risk Management Plan.

Consultation	Relevant staff have been consulted.
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Equality Impact Assessment	Yes	No <input checked="" type="checkbox"/>
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OUTCOME

Approved	The delegated authority members of the Board approved the appointment of the preferred consultant to progress the procurement of a multi utility contractor to undertake disconnections and diversions of water, gas and electric services as required.
Noted	
Subject to	

4. Equality Impact Assessment

During discussion of the foregoing agenda items there were no Equality Impact Assessments identified.

5. Risk Assessment

During discussion of the foregoing agenda items it was noted that the Risk Register will be updated to include a financial risk and programme implications with regard to this additional appointment.

6. Communications to Stakeholders

During discussion of the foregoing agenda it was identified that the CEO will inform the Pre contract design team that the members of delegated authority of the Board have approved the appointment of the preferred consultant to be put in place.

7. Notifiable Events

During discussion of the foregoing agenda items there were no further notifiable events to the SHR identified.

8. For Information

The were no items circulated for information during the period of time from this meeting to the meeting prior.

9. Date of Next Meeting

Development Session on Tuesday 31st August at 3.00-5:00pm