

Board Meeting

Tuesday 31st January 2023 at 5:30pm

51 North Bridge Street, Hawick /
Virtual via Microsoft Teams Conference Call

Light refreshments will be available from 5:00pm

AGENDA

Item	Description	Approval/Noting
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of previous Board Meeting (29.11.22)	Approval
4.	File Note of previous Development Session (29.11.22)	Noting
5.	Board Action Point Tracker	Noting
6.	Upper Langlee – Progress Report	Noting
7.	Rent & Service Charge Increases from 03 April 2023	Approval
8.	Planned Maintenance Programme – 2023/24	Approval
9.	Cyclical Maintenance Programme – 2023/24	Approval
10.	Review of Handbooks, Plans, Strategies & Policies i. IT Strategy	Approval
11.	Report on Dampness, Mould and Condensation	Noting
12.	Performance Reports: <ul style="list-style-type: none"> • Monthly - Nov & Dec 2022 • Quarterly – Oct-Dec 2022 	Noting
13.	Chair's Items	Noting
14.	Chief Executive's Items	Noting
15.	<u>Minutes of Committee Meetings</u>	Noting
16.	<u>Conferences, External Meetings and Training</u>	
17.	<u>Equality Impact Assessment</u> Consideration of any potential Equality Impact issues resulting from discussion during the meeting.	
18.	<u>Risk Assessment</u> Consideration of any potential risks resulting from discussions during the meeting.	
19.	<u>Communications to Stakeholders</u> Consideration of any issues arising during discussions which need to be communicated to staff/stakeholders.	

20.	<u>Notifiable Events</u> Consideration of any issues arising during discussions which need to be notified to Statutory/Strategic partners.
21.	<u>For Information</u> These items are circulated for information purposes only, and are not for discussion: <ul style="list-style-type: none"> • SHR letter to Landlords sent out via email on 8.12.22. • Board Members - Introduction to Housing Association Finance Training Sessions sent out via email on 12.1.23. • Reminder re Scotland's Housing Festival 2023 via email on 23.01.23
22.	<u>Date of Next Meetings:</u> Tuesday 28 th February 2023 – Board Meeting – 5:30pm Tuesday 14 th March – Development Session – 3:00pm – 5:00pm (provisional)

PLEASE REMEMBER TO SUBMIT EXPENSE CLAIM FORMS ON A MONTHLY BASIS