

## Board Meeting

Tuesday 23<sup>rd</sup> May 2023 at 5:30pm

51 North Bridge Street, Hawick /  
Virtual via Microsoft Teams Conference Call

Light refreshments will be available from 5:00pm

### AGENDA

Item	Description	Approval/Noting
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of previous Board Meeting (25.4.23)	<b>Approval</b>
4.	Board Action Point Tracker	<b>Noting</b>
5.	Upper Langlee - Progress	<b>Noting</b>
6.	ARC – For submission to SHR	<b>Approval</b>
7.	5 Year Financial Projections (submission to SHR)	<b>Approval</b>
8.	Recruitment to the post of Chief Executive of Waverley Housing	<b>Approval</b>
9.	Scottish Borders Council Maintenance Contract Renewal	<b>Noting</b>
10.	Training Plan Review – Board Members	<b>Noting</b>
11.	Training Plan Review - Staff	<b>Noting</b>
12.	Performance Reports – April 2023	<b>Noting</b>
13.	Chair's Items	<b>Noting</b>
14.	Chief Executive's Items	<b>Noting</b>
15.	Minutes of Committee Meetings	<b>Noting</b>
16.	<u>Conferences, External Meetings and Training</u> Discussion of any training sessions attended by Board Member(s).	
17.	<u>Equality Impact Assessment</u> Consideration of any potential Equality Impact issues resulting from discussion during the meeting.	
18.	<u>Risk Assessment</u> Consideration of any potential risks resulting from discussions during the meeting.	
19.	<u>Communications to Stakeholders</u> Consideration of any issues arising during discussions which need to be communicated to staff/stakeholders.	

20.	<u>Notifiable Events</u> Consideration of any issues arising during discussions which need to be notified to Statutory/Strategic partners.
21.	<u>For Information</u> These items are circulated for information purposes only, and are not for discussion: <ul style="list-style-type: none"> <li>• Email on 1.5.23 advising of updated documents placed on Onedrive Folder – Board – Governance Handbook &amp; Regulatory Documents:             <ul style="list-style-type: none"> <li>○ Governance Handbook</li> <li>○ Complaints Handling Procedure (including customer facing)</li> <li>○ SFHA Model of Delegated Authority Guide</li> </ul> </li> <li>• Email on 2.5.23 – SHARE training opportunities</li> <li>• Email on 2.5.23 – Notification of Tenant Newsletter on Onedrive &amp; Newsletter also attached to the email.</li> </ul>
22.	<u>Date of Next Meetings:</u> Board Meeting - Tuesday 27 <sup>th</sup> June 2023