



**ARMED FORCES  
PERSONNEL**

**Priority Application Form**

[www.waverley-housing.co.uk](http://www.waverley-housing.co.uk)



## **ARMED FORCES PERSONNEL - Priority Application Form**

Are you being discharged from the Armed Forces within the next 12 months or have been discharged within the last 12 months, and you are in need of housing? Then you may be eligible for priority - see below.

**Gold Priority** will be awarded for Armed Forces Personnel with a Discharge Date within 12 months through to 12 months after the date of discharge.

### **Qualifying criteria:**

- Applicants must be currently serving with one of the recognised Ministry of Defence Armed Forces with 12 months or less to discharge from applying for housing.
- Applicants must have been discharged within the previous 12 months from applying for housing; Or
- Applicants must be the surviving spouse/partner or a non-dependent child (aged 16 or older) of a deceased Armed Forces Personnel (who has served within the past 12 months).

Evidence of discharge will be required for priority.

Applicants will not be eligible for Armed Forces priority if they have been discharged through The Armed Forces disciplinary procedures or because of failing the Ministry of Defence's Compulsory Drug Testing programme.

**Please return this form to:**

**Waverley Housing  
51 North Bridge Street  
Hawick  
TD9 9PX**

**T: (01450) 364200**

**Email: [customerservices@waverley-housing.co.uk](mailto:customerservices@waverley-housing.co.uk)**



In order to assess your Armed Forces Personnel Priority, please complete the following information: -

APPLICATION No:

Name:

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Address:

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Email:

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Contact No:

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How long have you lived at this address? \_\_\_\_\_ years \_\_\_\_\_ months

If less than 12 months, what was your previous address?

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Who are you serving/served with and where?

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What is/was your Discharge Date?

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## GDPR

We collect personal information about you and members of your household when you or someone on your behalf applies for housing with Waverley Housing by completing our housing application form, and in any contact you have with us regarding your housing application. We will collect more personal information if you subsequently become a tenant of ours.

We also collect and share personal information about you from third parties, e.g. references from current and previous landlords on conduct of tenancies held by you.

We will only collect personal information which is necessary to enable us to process your housing application and to subsequently undertake and perform our obligations and duties to you in any subsequent tenancy agreement.

It is a legal requirement that we process data correctly; we must collect, handle and store personal information in accordance with the relevant legislation:-

(a) the General Data Protection Regulation (EU) 2016/679 (“the GDPR”);

(b) the Privacy and Electronic Communications (EC Directive) Regulations 2003 (as may be amended by the proposed Regulation on Privacy and Electronic Communications); and

(c) any legislation that, in respect of the United Kingdom, replaces, or enacts into United Kingdom domestic law, the General Data Protection Regulation (EU) 2016/679, the proposed Regulation on Privacy and Electronic Communications or any other law relating to data protection, the processing of Personal Data and privacy as a consequence of the United Kingdom leaving the European Union.

Any personal data or sensitive personal data provided by you to us will be processed and held in accordance with the above legislation and will be used specifically for the purposes of processing your housing application onto our housing list and for managing any contract of tenancy with us thereafter. Our Privacy Policy and Fair Processing Notice explain further and are available on our website [www.waverley-housing.co.uk/privacy-policy/](http://www.waverley-housing.co.uk/privacy-policy/)

**I confirm that the information given on this form is true.**

Signed \_\_\_\_\_  
Main Applicant

Date \_\_\_\_\_

Signed \_\_\_\_\_  
Joint Applicant (if applicable)

Date \_\_\_\_\_

**Waverley Housing will produce this information on request in,  
Large Print and other languages.  
To find out more, please telephone 01450 364200.**



**PLEASE TICK ALL AREAS YOU WOULD CONSIDER MOVING TO**

\* this means that we have very few homes in this area and therefore turnover will be minimal

**Galashiels:**

- Balmoral
- Beech Avenue (incl. Larch & Laurel Grove/Hawthorn Rd)
- Croft Street \*
- Gala Park
- Glendinning/Halliburton
- Lower Langlee
- Torwoodlee
- Tweedbank
- Upper Langlee

**Hawick:**

- Allars Crescent
- Bonchester Bridge \*
- Burnfoot
- Fisher Avenue
- Mayfield
- Newcastleton \*
- Silverbuthall
- Stirches
- Stonefield
- Weensland
- West End

**Jedburgh:**

- Ancrum \*
- Allerley Crescent \*
- Blair Avenue
- Bongate \*
- Bountrees
- Brewster Place
- Grieve Avenue/Lothian Road
- Hartrigge\*
- Headrig\*
- Howdens (Rd/Dr/Cresc)
- Howdenburn Court
- Priors Road/Meadow

**Kelso:**

- Croft Road
- Eschiehaugh\*
- Golf Course
- Heiton
- Inchmyre
- Morebattle\*
- Orchard Park
- The Linn
- Yetholm \*
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**Other:**

- Bowden\*
- Earlston
- Heriot \*
- Lauder \*
- Melrose
- Newtown St Boswells
- St Boswells
- Selkirk
- Stow\*

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