



**OTHER COMMUNITY NEEDS**  
**Priority Application Form**

[www.waverley-housing.co.uk](http://www.waverley-housing.co.uk)



**If you consider your circumstances justify a degree of priority that is not covered in our other priority categories, you can use this form to apply for priority.**

**You may qualify for priority on community needs if:**

- You are experiencing domestic abuse
- You need to move to a specific area to provide or to receive care and support
- Your job requires you to live in a specific area – for example a community policeman
- You are having difficulty accessing essential services from your current home
- If you have any other priority need which you consider is not catered for in any of our other priority categories.

If you need to move to a specific area to receive care and support, it may be that you would be given higher priority based on your health needs. Please check first with us for advice on whether this is the correct priority form to use under these circumstances.

**Waverley Housing will produce this information on request in,  
Large Print and other languages.  
To find out more, please telephone 01450 364200.**



To apply for Other Community Needs priority, please complete the following details:-

APPLICATION No:

Name:

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Address:

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Email:

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Contact No:

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How long have you lived at this address? \_\_\_\_\_ years \_\_\_\_\_ months

If less than 12 months, what was your previous address?

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Why did you leave this address?

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Do you need to move to access essential services?

Yes

No



If yes, tell us about these essential services you are unable to access and how often you need to access them:

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Do you need to move to provide or receive care and support?

Provide       Receive

Please provide details of the person who you will provide or receive support from:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

What type of Care and Support is provided or received: \_\_\_\_\_

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If you need to move to the area for job reasons, please provide details of your employer:

Employer Name and Address: \_\_\_\_\_

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Details of Job: \_\_\_\_\_

Please confirm if you are experiencing domestic violence and wish to leave your current accommodation:

Yes       No



## General Data Protection Regulation

We collect personal information about you and members of your household when you or someone on your behalf applies for housing with Waverley Housing by completing our housing application form, and in any contact, you have with us regarding your housing application. We will collect more personal information if you subsequently become a tenant of ours.

We also collect and share personal information about you from third parties, e.g. references from current and previous landlords on conduct of tenancies held by you.

We will only collect personal information which is necessary to enable us to process your housing application and to subsequently undertake and perform our obligations and duties to you in any subsequent tenancy agreement.

It is a legal requirement that we process data correctly; we must collect, handle and store personal information in accordance with the relevant legislation: -

- (a) the General Data Protection Regulation (EU) 2016/679 (“the GDPR”);
- (b) the Privacy and Electronic Communications (EC Directive) Regulations 2003 (as may be amended by the proposed Regulation on Privacy and Electronic Communications); and
- (c) any legislation that, in respect of the United Kingdom, replaces, or enacts into United Kingdom domestic law, the General Data Protection Regulation (EU) 2016/679, the proposed Regulation on Privacy and Electronic Communications or any other law relating to data protection, the processing of Personal Data and privacy as a consequence of the United Kingdom leaving the European Union.

Any personal data or sensitive personal data provided by you to us will be processed and held in accordance with the above legislation and will be used specifically for the purposes of processing your housing application onto our housing list and for managing any contract of tenancy with us thereafter. Our Privacy Policy and Fair Processing Notice explain further and are available on our website [www.waverley-housing.co.uk/privacy-policy/](http://www.waverley-housing.co.uk/privacy-policy/)

**I confirm that the information given on this form is true.**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Main Applicant**

**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

**Joint Applicant (if applicable)**



**PLEASE TICK ALL AREAS YOU WOULD CONSIDER MOVING TO**

\* this means that we have very few homes in this area and therefore turnover will be minimal

**Galashiels:**

- Balmoral
- Beech Avenue (incl. Larch & Laurel Grove/Hawthorn Rd)
- Croft Street \*
- Gala Park
- Glendinning/Halliburton
- Lower Langlee
- Torwoodlee
- Tweedbank
- Upper Langlee

**Hawick:**

- Allars Crescent
- Bonchester Bridge \*
- Burnfoot
- Fisher Avenue
- Mayfield
- Newcastleton \*
- Silverbuthall
- Stirches
- Stonefield
- Weensland
- West End

**Jedburgh:**

- Ancrum \*
- Allerley Crescent \*
- Blair Avenue
- Bongate \*
- Bountrees
- Brewster Place
- Grieve Avenue/Lothian Road
- Hartrigge\*
- Headrig\*
- Howdens (Rd/Dr/Cresc)
- Howdenburn Court
- Priors Road/Meadow

**Kelso:**

- Croft Road
- Eschiehaugh\*
- Golf Course
- Heiton
- Inchmyre
- Morebattle\*
- Orchard Park
- The Linn
- Yetholm \*
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**Other:**

- Bowden\*
- Earlston
- Heriot \*
- Lauder \*
- Melrose
- Newtown St Boswells
- St Boswells
- Selkirk
- Stow\*

**Please return this from to:**

Waverley Housing, 51 North Bridge Street,  
HAWICK TD9 9PX

T: (01450) 364200

Email: [customerservices@waverley-housing.co.uk](mailto:customerservices@waverley-housing.co.uk)

