



## **ANNUAL GENERAL MEETING – CALLING NOTICE**

**TUESDAY 26 SEPTEMBER 2023 AT 5:30pm**

**51 North Bridge Street, Hawick /  
Virtual via Microsoft Teams Conference Call**

**Light refreshments will be available from 5:00pm**

## **A G E N D A**

1. Welcome by Chair
2. Meeting properly constituted (including apologies)

Article 23 provides that all general meetings shall be called by giving at least 14 clear days' notice to specify the date, time and location of the meeting and the business to be considered.

The Calling Notice for the 26<sup>th</sup> September 2023 AGM was issued giving 13 clear days notice. Article 24 notes that a meeting shall, notwithstanding that it is called by shorter notice than that specified in this Article, be deemed to have been duly called if it is so agreed by a majority of the Members at that meeting (representing not less than 90 (ninety) per cent of the total voting rights of all the Members of the Company) in accordance with section 307 of the Act.

Article 26 provides that the accidental omission to give notice of any general meeting of the Company to, or the non-receipt of a notice of a general meeting of the Company by, any Member or other person entitled to receive notice shall not invalidate the proceedings at that meeting.

3. Minutes of the Annual General Meeting held on 27 September 2022
4. Matters Arising from the above Minutes
5. Report from Chair
6. Report and Financial Statements for Year ended 31 March 2023  
To receive and consider the statement of accounts for the year ended 31 March 2023 and the reports of the Directors and Auditors, Chiene + Tait.
7. Appointment of Auditors  
To appoint Chiene + Tait, External Auditors of the Company to hold office from the conclusion of this AGM, until the conclusion of the next AGM of the Company.

8. Resignation, Retiral, Re-election and Election of Member Directors

In accordance with Clause 44 of the Articles of Association, to approve:

- i. The retiral of Rita Stenhouse on 26.09.23
- ii. The election of Alan Brown as a Member Director on 26.09.23

9. Close of Formal Business