

## Board Meeting

Tuesday 26<sup>th</sup> September 2023 at 5:30pm

51 North Bridge Street, Hawick /  
Virtual via Microsoft Teams Conference Call

Light refreshments will be available from 5:00pm

### AGENDA

Item	Description	Approval/Noting
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Appointment of Governing Body Office Bearers -Chair, Vice Chair and Company Secretary  Appointment of Sub Committee (AICC) Members	<b>Approval</b>
4.	Minutes of previous Board Meeting (27.06.23) Development Session File Note (29.08.23)	<b>Approval</b>
5.	Board Action Point Tracker	<b>Noting</b>
6.	Upper Langlee Progress Report	<b>Approval</b>
7.	SHR Audited Financial Statements Return (2023)	<b>Approval</b>
8.	Register of Authorised Signatories	<b>Approval</b>
9.	Use of Consultancy Services	<b>Approval</b>
10.	Tenants Charter Report	<b>Approval</b>
11.	Reinforced Autoclaved Aerated Concrete (RAAC) – update on recent publicity	<b>Approval</b>
12.	Handbooks, Strategies, Plans and Policies Review <ul style="list-style-type: none"> <li>Health &amp; Safety Policies, Arrangements and Responsibilities Handbook</li> </ul>	<b>Approval</b>
13.	Tenant & Community Engagement Staffing Role Update	<b>Noting</b>
14.	Open Market Purchases Report	<b>Noting</b>
15.	The Linn, Kelso Landscape Works	<b>Noting</b>
16.	Performance Reports: <ul style="list-style-type: none"> <li>June, July &amp; August 2023 Monthly Reports</li> <li>April – June 2023 Quarterly Report</li> </ul>	<b>Noting</b>
17.	Chair's Items	<b>Noting</b>
18.	Chief Executive's Items	<b>Noting</b>

19.	<u>Minutes of Committee Meetings</u> None	<b>Noting</b>
20.	<u>Conferences, External Meetings and Training</u>	
21.	<u>Equality Impact Assessment</u> Consideration of any potential Equality Impact issues resulting from discussion during the meeting.	
22.	<u>Risk Assessment</u> Consideration of any potential risks resulting from discussions during the meeting.	
23.	<u>Communications to Stakeholders</u> Consideration of any issues arising during discussions which need to be communicated to staff/stakeholders.	
24.	<u>Notifiable Events</u> Consideration of any issues arising during discussions which need to be notified to Statutory/Strategic partners.	
25.	<u>For Information</u> These items are circulated for information purposes only, and are not for discussion: <ul style="list-style-type: none"> <li>i. SHARE'S October – December 2023 brochure re Personal and Professional Development Brochure via email on 31.07.23.</li> <li>ii. SHARE's August email update on training via email on 28.8.23.</li> <li>iii. SHARE's September email update on training via email on 04.09.23.</li> <li>iv. Programme for Government 2023-24 – <a href="https://www.sfha.co.uk/news/news-category/sfha-news/news-article/programme-for-government-2023-24">https://www.sfha.co.uk/news/news-category/sfha-news/news-article/programme-for-government-2023-24</a></li> <li>v. Autumn Tenants Newsletter – uploaded to Onedrive and Board Member's advised via email on 13.09.23.</li> <li>vi. SHR ARC Letter – received 31.8.23.</li> </ul>	
26.	<u>Date of Next Meetings:</u> AICC – Tuesday 17 <sup>th</sup> October 2023 Board Meeting - Tuesday 31 <sup>st</sup> October 2023	