



**PROPERTY BELOW  
TOLERABLE STANDARD**  
Priority Application Form

[www.waverley-housing.co.uk](http://www.waverley-housing.co.uk)



If you consider that your property is below the Tolerable Standard please complete this form.

**APPLICATION No:**

**Name**

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**Address**

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**Email**

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**Contact No:**

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How long have you lived at this address \_\_\_\_\_ years \_\_\_\_\_ months

If less than 12 months, what was your previous address?: \_\_\_\_\_

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Why did you leave this address? \_\_\_\_\_

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Which of the undernoted tolerable standards do you feel your current property **LACKS**. Please tick any boxes that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> Is structurally stable  | <input type="checkbox"/> Has an effective system for the drainage and disposal of foul and surface water   |
| <input type="checkbox"/> Is substantially free from rising or penetrating damp   | <input type="checkbox"/> In the case of a house having a supply of electricity, complies with the relevant requirements in relation to the electrical installations for the purposes of that supply: |
| <input type="checkbox"/> Has satisfactory provision for natural and artificial lighting, for ventilation and for heating   | “the electrical installation” is the electrical wiring and associated components and fittings, but excludes equipment and appliances;  |
| <input type="checkbox"/> Has satisfactory thermal insulation   | “the relevant requirements” are that the electrical installation is adequate and safe to use   |
| <input type="checkbox"/> Has an adequate piped supply of wholesome water available within the house  | <input type="checkbox"/> Has satisfactory facilities for the cooking of food within the house  |
| <input type="checkbox"/> Has a sink provided with a satisfactory supply of both hot and cold water within the house  | <input type="checkbox"/> Has satisfactory access to all external doors and outbuildings.   |
| <input type="checkbox"/> Has a water closet or waterless closet available for the exclusive use of the occupants of the house and suitably located within the house                  |  |
| <input type="checkbox"/> Has a fixed bath or shower and a wash-hand basin, each provided with a satisfactory supply of both hot and cold water and suitably located within the house |  |

Applicants will be expected to provide evidence from the Councils Environmental Health Services, their landlord or an approved contractor that the priority is below the tolerable standard.



## UK General Data Protection Regulation

We collect personal information about you and members of your household when you or someone on your behalf applies for housing with Waverley Housing by completing our housing application form, and in any contact you have with us regarding your housing application. We will collect more personal information if you subsequently become a tenant of ours.

We also collect and share personal information about you from third parties, e.g. references from current and previous landlords on conduct of tenancies held by you.

We will only collect personal information which is necessary to enable us to process your housing application and to subsequently undertake and perform our obligations and duties to you in any subsequent tenancy agreement.

It is a legal requirement that we process data correctly; we must collect, handle and store personal information in accordance with the relevant legislation:-

- (a) the UK General Data Protection Regulation (EU) 2016/679 (“the UKGDPR”);
- (b) the Privacy and Electronic Communications (EC Directive) Regulations 2003 (as may be amended by the proposed Regulation on Privacy and Electronic Communications); and
- (c) any legislation that, in respect of the United Kingdom, replaces, or enacts into United Kingdom domestic law, the UK General Data Protection Regulation (EU) 2016/679, the proposed Regulation on Privacy and Electronic Communications or any other law relating to data protection, the processing of Personal Data and privacy as a consequence of the United Kingdom leaving the European Union.

Any personal data or sensitive personal data provided by you to us will be processed and held in accordance with the above legislation and will be used specifically for the purposes of processing your housing application onto our housing list and for managing any contract of tenancy with us thereafter. Our Privacy Policy and Fair Processing Notice explain further and are available on our website [www.waverley-housing.co.uk/privacy-policy/](http://www.waverley-housing.co.uk/privacy-policy/)

**I confirm that the information given on this form is true.**

Signed \_\_\_\_\_  
Main Applicant

Date \_\_\_\_\_

Signed \_\_\_\_\_  
Joint Applicant (if applicable)

Date \_\_\_\_\_



## PLEASE TICK ALL AREAS YOU WOULD CONSIDER MOVING TO

\* this means that we have very few homes in this area and therefore turnover will be minimal

### Galashiels:

- Balmoral
- Beech Avenue (incl. Larch & Laurel Grove/Hawthorn Rd)
- Croft Street \*
- Gala Park
- Glendinning/Halliburton
- Lower Langlee
- Torwoodlee
- Tweedbank
- Upper Langlee

### Hawick:

- Allars Crescent
- Bonchester Bridge \*
- Burnfoot
- Fisher Avenue
- Mayfield
- Newcastleton \*
- Silverbuthall
- Stirches
- Stonefield
- Weensland
- West End

### Jedburgh:

- Ancrum \*
- Allerley Crescent \*
- Blair Avenue
- Bongate \*
- Bountrees
- Brewster Place
- Grieve Avenue/Lothian Road
- Hartrigge\*
- Headrig\*
- Howdens (Rd/Dr/Cresc)
- Howdenburn Court
- Priors Road/Meadow

### Kelso:

- Croft Road
- Eschiehaugh\*
- Golf Course
- Heiton
- Inchmyre
- Morebattle\*
- Orchard Park
- The Linn
- Yetholm \*

### Other:

- Bowden\*
- Earlston
- Heriot \*
- Lauder \*
- Melrose
- Newtown St Boswells
- St Boswells
- Selkirk
- Stow\*

### Please return this from to:

Waverley Housing, 51 North Bridge Street,  
HAWICK TD9 9PX

T: (01450) 364200

Email: [customerservices@waverley-housing.co.uk](mailto:customerservices@waverley-housing.co.uk)

