

Board Meeting

Tuesday 28th October 2025 at 5:30pm

51 North Bridge Street, Hawick /
Virtual via Microsoft Teams Conference Call

Light Refreshments will be available from 5:00pm

AGENDA

		Approval/Noting
3:00-5:00pm - Long Term Financial Planning and Covenants for Board – Paul McNeill		
Part 1: Standing Items		
1.1	Apologies for Absence	
1.2	Declarations of Interest	
1.3	Minutes of Previous Board Meeting (30.09.25)	
1.4	Matters Arising from Previous Board Meeting Minutes	
1.5	Future Meeting Dates <ul style="list-style-type: none"> 9 December 2025 – Strategy Day, (Venue tbc) - 9.30-1.00pm followed by Board Members Christmas Lunch 	Noting
Part 2: Strategy		
2.1	Mid-Year Budget & Cash Flow Review	Approval
2.2	Rent & Service Charge Annual Review 2026-27	Approval
2.3	Staff Annual Bonus Payment	Approval
Part 3: Governance & Assurance		
3.1	Annual Board Governance Paper <ul style="list-style-type: none"> BM Annual Review, Skills Audit, Succession Plan, Training Plan, Chairs Annual Review 	Noting
3.2	Updated Resolution of authorised signatures at UTB	Approval
3.3	Policies Review: <ol style="list-style-type: none"> Code of Conduct (Board Member) Code of Conduct (Employee) Streamlined Eviction Policy Tenancy Sustainment Policy 	Approval
3.4	Annual Assurance Statement (Annual Continuous Self Assurance Governance Report) Annual Assurance Statement Evidence	For Information & Decision to provide Continuous Assurance

Part 4: Performance		
4.1	Business Plan Progress – Q2	Noting
4.2	Financial Management Accounts – Q2	Noting
4.3	Staff Training & Recruitment Report	Noting
4.4	Complaints & Compliments Mid Year Report	Noting
4.5	Contractors & Consultants Mid Year Report	Approval & Noting
4.6	Health & Safety Action Plan Update	Noting
4.7	Development Report	Noting
Part 5: Items for Discussion		
5.1	Chair's Items	Noting
5.2	Chief Executive's Items	Noting
Part 6: Items for Information		
	<u>Sept</u> Share – courses and qualifications, <u>Oct</u> Share's Committee/Board training brochure (Jan-Jun 26), courses	Noting
Any other Competent Business		